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Text should contain the following aspects: original language title, title in Spanish, abstract, key words, abstract in English, introduction, material, as well as methods. Results, a discussion, acknowledgments and references to quoted literature (as literature cited). Headline should be written in capitals, bold and centered. Manuscripts in Spanish, English and Portuguese are preferred. Should the manuscript be in Spanish or Portuguese, then it should contain a title in English.

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Examples:

Books [no total page number]:

Morón, M.A., B.C. Rattclife y C. Deloya (Eds). 1997. *Atlas de escarabajos de México: Coleoptera: Lamellicornia, Vol. I Familia Melolonthidae*. CONABIO-SME, México, D.F.

Write the corresponding city according to the date. Some cities might change through time, such as Mexico City.

Book chapters [the name of the editors organized in a similar way as the name of the chapter's authors]:

Edmunds, G.F. and D. Waltz. 1995. Ephemeroptera. (pp. 126-163). In: Merritt, R.W. and K.W. Cummins (Eds.). *An Introduction to the Aquatic Insects of North America*. Kendall-Hunt, Dubuque.

Articles [the journal's name should be written completely; not to forget that the number of journal should be written when it exists. As for Folia Entomologica Mexicana, Acta Zoologica Mexicana, Zootaxa as well as publishing only using the number (leaving out the volume), parenthesis should be for the number of the magazine.

Fitzgerald, T.D., A. Pescador-Rubio, M.T. Turna and J.T. Costa. 2004. Trail marking and processionary behavior of the larvae of the weevil *Phelypera distigma* (Coleoptera: Curculionidae). *Journal of Insect Behavior*, 17(5): 627- 646.

Huerta, C. y G. Halffter. 2000. Factores involucrados en el comportamiento subsocial de *Copris* (Coleoptera: Scarabaeidae: Scarabaeinae). *Folia Entomológica Mexicana*, (108): 95-120.

Kohlmann, B. and A. Solís. 2006. New species of dung beetles (Coleoptera: Scarabaeidae: Scarabaeinae) from Mexico and Costa Rica. *Zootaxa*, (1302): 61-68.

Thesis [is recommended to avoid this type of references]:

Contreras-Ramos, A. 1990. *The immature stages of Platyneuromus (Corydalidae) with a key to the genera of larval Megaloptera of Mexico*. M. Sc. Thesis, University of Alabama, Tuscaloosa.

Congresses, symposia and other meetings reports [Avoid in this type of references. If is necessary to include this type of references please contact the editor].

Online publications and websites, database and software (e-mail address and search date should be included)

Oksanen, J., F. Guillaume Blanchet, R. Kindt, P. Legendre, R. B. O'Hara, G. L. Simpson, P. Solymos, M. H. H. Stevens and H. Wagner 2011. vegan: Community Ecology Package. R package version 1.17-8. <http://www.rproject.org/>. Search date: 12 de diciembre de 2016.

Linbos. 2014. Los insectos del bosque seco. <http://1.linbos.net/>. Search date: December 12th, 2016.

Sistema Meteorológico Nacional. 2016. Información climatológica. [http:// smn.cna.gob.mx/es/climatologia/informacion-climatologica](http://smn.cna.gob.mx/es/climatologia/informacion-climatologica). Search date: December 12th, 2016.

Steinkraus, D. 2004. Strange facts about soldier beetles infected with the poorly known fungal pathogen, *Erynnopsis lamproloma*. Papers of the 2004 Entomological Society of America Annual Meeting and Exhibition. Available on: https://esa.confex.com/esa/2004/techprogram/paper_17245.htm. Search date: December 12th, 2016.

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Taxa description

Adapted to the features of the article. It should include the following elements: name, diagnosis, description, type of material, etymology, biology, distribution, as well as taxonomic remarks. For these papers recommendations from “The International Code of Zoological Nomenclature”, fourth edition (1999) should be kept in mind.

Taxonomy and study methodology

Headlines should include: resúmen, abstract (in English), introduction, taxonomical work, discussion, thank-you note, as well as references. In case of considering other sections, those can be included provided that the headlines are written in capital letters and centered; subtitles in capital and small letters as well as an indentation. This type of contributions will be a detailed study of a particular taxon. Regarding contributions for taxonomy and study methodology areas, headlines are up to the author’s criteria; however, it is highly recommended to have pictures. Catalogs, inventories, description of species, among others should be included in this section. Manuscripts about some particular groups, such as Odonata, Coleoptera, among others, should mention aspects about the taxa biology, study methodologies (in field and others), as well as dichotomous keys, at least at a family level. It is highly recommended to include figures that should be organized as prints. The work should be original and focused mainly either on Mexico or the Neotropical region.

Essay

Headings should include: Resúmen, Abstract, Introduction, Discussion, Conclusions and / or suggestions, Acknowledgments and Literature quoted. In case it is considered necessary to include other sections, these can be included respecting: headings written in capital letters and centered in the text; uppercase and lowercase captions and indented. The essays must be analytical works and with clear propositions or positions on the part of the author(s).

Scientific note

Not accepted.

Book reviews

Not accepted.

It is considered that the author(s) agree with publishing the results of the research in the journal “Dugesiana” and to testify that there is no conflict of interests, as well as to claim that it is an original version and it has not been sent to another magazine to be assessed.

For any other situation not related to the ones mentioned, please get in touch with the editor.

Editor

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